

## January SWCD Monthly Board Meeting Minutes

Directors Present: Jerry Edwards, Wyatt Muse, Eric Miller, Kyle Lovin, Quint Shambaugh  
SWCD Staff: Julie Chumbley, Brianne Gates  
NRCS: Johanna & Merritt  
PCM: Jonah Cooley

**\*\*\$2,500 Check Sydnee, in-person, Farm Bureau Foundation Board excited to sponsor the SCWD Foundation.**

**Minutes:** Jerry Edwards made a motion to approve December monthly Board meeting minutes Kyle Lovin approved motion, Wyatt Muse seconded, minutes approved.

**Treasurer's Report:** Halfway through fiscal year up \$66,000 from previous year. The reason due to, NRI reporting has revenue \$46,000 during last quarter. ICG backpay of \$72,000 created an increase in profit. Funds of \$25,000 government support from County received. The SAMS grant is delayed due to no access to grant account. Jerry Edwards made a motion to pass Old Business. Kyle Lovin approved. Wyatt Muse seconded, motion passed.

**Old Business:** Civil rights mandatory Board review pending two board member's signature.

**New Business:** NRI updates needed to LESA guidelines. The Board agrees that a LESA agreement committee would be beneficial to reestablish. That developing a new LESA committee & meetings can support mandatory reporting currently by reviewing old guidelines to undergo revision to meet modern technical and technique survey standards. Delegates from Piatt County will need to be asked by a formal business letter. The letter will set a timeline for each meeting, a location for meeting place, provide details of LESA committee goals and clarify importance to rise to the standards of more solar energy coming into Piatt and also keep residential standards clear. A committee such as: the States Attorney, representatives from Farm Bureau, SWCD Chairman, Zoning for a delegate is the idea, along with a few non-political leaders would make up the new LESA committee on behalf of Piatt County. Kerri at the ZB office is a good starting point.

Economic Interest forms have been supplied by county clerk and will need to be completed by each board member. Members can return econ-forms to the county clerk's by the due date. The annual Newsletter was completed with Eric's help to critique the final project. Wallender Press is the publisher and there is now a new contact at the presses company. No changes to weight of paper or the size, the mailing will include a return envelope. In addition, the website is now newly improved and is showcased on the newsletter's front page. Residents and landowners will begin to see newsletter first week of February, total expense for press is about \$2500. Jerry Edwards made a motion to pass Old & New Business. Eric Miller seconded, Wyatt Muse agreed with motion, the motion passed.

**Bills Paid/Unpaid:** Health paid, Verizon unpaid, Kelly's paid. Jerry made a motion to pass Bills Pd./unpaid & staff report. Eric Miller approves, Wyatt Muse seconded, motion passed.

**Staff Report:** written reports filed.

**Time Sheets and Expense Report Adjournment:** A motion to accept staff reports & adjourn the meeting. Eric Miller approved, Wyatt Muse seconded, all in favor, meeting adjourned.

**Next Meeting: February 21, 2024** Minutes taken and transcribed by: Julie Chumbley, Administrative Coordinator

(recorded dictation file 09/09Folder3)

\*\* February meeting cancelled

Jerry Edwards 4-25-2024 Chairman approved. Signature/Date

## January PC SWCD Foundation Monthly Board Meeting Minutes

Directors Present: Jerry Edwards, Wyatt Muse, Eric Miller, Kyle Lovin, Quint Shambaugh  
SWCD Staff: Julie Chumbley, Brianne Gates NRCS: Johanna & Merritt PCM: Jonah Cooley

**Minutes:** *Jerry Edwards made a motion to approve December monthly Board meeting minutes Kyle Lovin approved motion, Wyatt Muse seconded, minutes approved.*

**Treasurer's Report:** Recently a total of \$2,175 deposit from 21 annual contributions following the fall solicitation for donation letters. A new recordkeeping system has been established for the NFP data. No longer a monthly fee on use of Quickbooks online program. Annual saving of \$360. That's \$1,800 over next 5 years. Instead, the new records are entered into a Simply Plan. A excel-based one-time download for \$59.99. The new features can show profit loss details by individual month, along with various useful financial graph/charts. There was a deposit of \$3980 from July, plus the \$2500 Farm Bureau sponsor check this morning bringing the FY 23-24 contribution total to about \$5500, which is a little more than half of the NFP's goal of reaching \$10,000. *Jerry Edwards made a motion to pass Old Business. Kyle Lovin approved. Wyatt Muse seconded, motion passed.*

**Old Business:** The annual donation solicitation letter mailing has been completed. The importance is to establish the sales and services of the foundation and that the correspondence sent earlier by starting development during September to be finalized and mailed out during October 2024. Despite the later finish to the mailing, donations stayed on track with regular contributors' response.

**New Business:** COM2 prices remain the same from last year. Board discusses the type of removal be box truck or trailer. The board decides to keep the box truck as primary method of recycling. *Jerry Edwards made a motion to pass Old & New Business. Eric Miller seconded, Wyatt Muse agreed with motion, the motion passed.*

**Bills Paid/Unpaid:** SOS fee for annual report sent, paid. *Jerry made a motion to pass Bills Pd./unpaid & staff report. Eric Miller approves, Wyatt Muse seconded, motion passed.*

**Staff Report:** The NFP record migration to new system successfully completed. The switch-over was a primary focus mid-late January, offset by the abundance of mailing duties at hand for one individual. Meanwhile, the annual newsletter was critiques and finishing touches made to allow the landowners a solid resource for the Districts sales and service offered through the year.

**Time Sheets and Expense Report Adjournment:** *A motion to accept staff reports & adjourn the meeting. Eric Miller approved, Wyatt Muse seconded, all in favor, meeting adjourned.*

**Next Meeting: February 21, 2024** Minutes taken and transcribed by: Julie Chumbley, Administrative Coordinator

(file 09/09Folder3)

\_\_\_\_\_ \*\*February meeting cancelled\_\_\_\_\_

*Jerry Edwards*      4-25-2024

Chairman Signature/Date